

Dairy Council of California
Nomination and Preference Voting Procedures

	Milk Producers	Milk Handlers
CDFA Issues Request for Nominations	Each year, no later than August 15, CDFA will mail a letter to all producers notifying them that CDFA is seeking nominations for producer positions on the Dairy Council Board (Board). The mailing will include a board roster that indicates all the producer positions for which CDFA is seeking nominations, including positions with terms expiring and mid-term vacancies. The mailing will also include a Producer Self-Nomination Form for completion.	Each year, no later than August 15, CDFA will mail a letter to all handlers notifying them that CDFA is seeking nominations for handler positions on the Dairy Council Board (Board). The mailing will include a board roster that indicates all the handler positions for which CDFA is seeking nominations, including positions with terms expiring and mid-term vacancies. The mailing will also include a Handler Self-Nomination Form for completion.
Nomination Requirements And Submission	All producers interested in serving on the Board shall submit to CDFA a completed Producer Self-Nomination Form. Nominees may include background information about themselves to be included in the balloting packet during the preference voting period. The nomination period will be set at no less than two weeks.	All handler representatives interested in serving on the Board shall submit to CDFA a completed Handler Self-Nomination Form. Nominees may include background information about themselves to be included in the balloting packet during the preference voting period. The nomination period will be set at no less than two weeks.
CDFA Issues Preference Voting Ballots	No later than September 15, CDFA will mail a ballot to all producers for preference voting. The ballot will list all producers who fulfilled the nomination requirements and will also provide a write-in space. The ballot will indicate if a nominee is an incumbent. The balloting packets will include the optional background information provided by the nominees on their respective Self Nomination Forms. The voting period will be set at no less than two weeks. In situations where the number of producer nominations received is equal to or is less than the number of available producer positions, CDFA may decide not to conduct preference voting.	No later than September 15, CDFA will mail a ballot to all handlers for preference voting. The ballot will list all handler representatives who fulfilled the nomination requirements and will also provide a write-in space. The ballot will indicate if a nominee is an incumbent. The balloting packets will include the optional background information provided by the nominees on their respective Self Nomination Forms. The voting period will be set at no less than two weeks. In situations where the number of handler nominations received is equal to or is less than the number of available handler positions, CDFA may decide not to conduct preference voting.
CDFA Tallies Ballots And Makes Appointments	Upon the closing of the preference voting period, CDFA will tally the ballots. CDFA will utilize the results of the voting to help guide producer appointments to the Board.	Upon the closing of the preference voting period, CDFA will tally the ballots. CDFA will utilize the results of the voting to help guide handler appointments to the Board.
Other Related Provisions	Only one person from any one producer entity can be appointed to the Board. The terms of Board members are staggered so that one-third of the producer positions have terms expiring each year. These procedures are to be conducted on a statewide basis with no reference to districts.	Only one person from any one handler entity can be appointed to the Board. The terms of Board members are staggered so that one-third of the handler positions have terms expiring each year. These procedures are to be conducted on a statewide basis with no reference to districts.



**Self-Nomination Form – Milk Producer
Dairy Council of California**



Nomination Deadline: (Include Date)

This form must be completed by all milk producers seeking appointment to the Dairy Council Board.

Declaration / Certifications

I hereby declare my interest to serve on the Board of Directors of the Dairy Council of California (DCC Board)
I hereby certify that I am willing and able to commit the time and effort necessary to attend at least two DCC Board meetings each year. *(Please see DCC Board Meeting Attendance Provisions on the back side of this form.)*
I hereby certify that I am affiliated (as an owner or employee) with the dairy named below, that said dairy is engaged in the production of milk within California and that I am authorized to serve on behalf of said dairy.
I hereby further certify that all information I provide for this nomination is true.

Dairy Business Name and Address:

Your Phone Number:	Your Email:
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Your Name:	Your Signature:
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Nominee Background Information

The nominee can use the space below or a similar size space on a separate page to provide information that will be included with ballots to be mailed by the California Department of Food and Agriculture (CDFA) to California milk producers for preference voting. Possible items to think about providing include size of your dairy, years in the dairy business, your role on your dairy, your education, your service on other dairy industry boards, other related qualifications, and a statement about why you wish to serve on the DCC Board. (Please type or print clearly and limit your information to the space provided.)

This Self-Nomination Form must be submitted to the Department **postmarked or otherwise received by (Include Date).**

Documents may be submitted using one of the following options:

Mail to	Email to
California Department of Food and Agriculture Marketing Branch Attention: Dennis Manderfield 1220 N Street Sacramento, CA 95814	dennis.manderfield@cdfa.ca.gov



Board Meeting Attendance Provisions Dairy Council of California



- Board member attendance at Dairy Council meetings is a very high priority.
- The Dairy Council normally holds three Board meetings annually. Members are expected to attend at least two Board meetings each year.
- If a Board member demonstrates poor attendance, the issue will be reviewed by the Council's Executive Committee and a representative of the California Department of Food and Agriculture.
- Because meeting attendance is so important, all persons interested in serving on the Dairy Council are required to indicate their willingness and ability to commit the necessary time and effort to attend the regularly scheduled meetings prior to their names being placed on the official Dairy Council ballot. Nominees officially express this willingness by signing the certification on the Self-Nomination Form.



**Self-Nomination Form – Milk Handler
Dairy Council of California**



Nomination Deadline: (Include Date)

This form must be completed by all milk handler representatives seeking appointment to the Dairy Council Board.

Declaration / Certifications

I hereby declare my interest to serve on the Board of Directors of the Dairy Council of California (DCC Board)
I hereby certify that I am willing and able to commit the time and effort necessary to attend at least two DCC Board meetings each year. *(Please see DCC Board Meeting Attendance Provisions on the back side of this form.)*
I hereby certify that I am affiliated (as an owner or employee) with the milk handler named below, that said handler is engaged in the handling of milk within California and that I am authorized to serve on behalf of said milk handler.
I hereby certify that all information I provide for this nomination is true.

Milk Handler Business Name and Address:

Your Phone Number:

Your Email:

Your Name:

Your Signature:

Nominee Background Information

The nominee can use the space below or a similar size space on a separate page to provide information that will be included with ballots to be mailed by the California Department of Food and Agriculture (CDFA) to all California milk handlers for preference voting. Possible items to think about providing include your position within your respective milk handler operation, your education, your service on other dairy industry boards, other related qualifications, and a statement about why you wish to serve on the DCC Board. (Please type or print clearly and limit your information to the space provided.)

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