

# 2020-2021 Dairy Council Board of Directors

## PRODUCER MEMBERS

District	Producer Member	Dairy Location	Term Ends
#1 "Southern California"	Brad Scott	Moreno Valley	10-31-2022
	Sherrie DeVries	Hinkley	10-31-2023
#2 "Southern San Joaquin"	Stephen Maddox	Riverdale	10-31-2023
	Joey Fernandes*	Tulare	10-31-2021
	Tyler Ribeiro	Tulare	10-31-2022
	Arlene VanderEyck*	Tulare	10-31-2021
#3 "Northern San Joaquin"	Charles Ahlem	Turlock	10-31-2022
	Erin Natcher*	Gustine	10-31-2021
#4 "Northern California"	Stephen Weststeyn	Willows	10-31-2022
	Arlin Van Groningen	Galt	10-31-2023
	Fred Denier*	Galt	10-31-2021
	Domenico J. Carinalli, Jr.	Sebastopol	10-31-2023

## HANDLER MEMBERS

Handler Member	Company	Term Ends
John Dolan*	Driftwood Dairy	10-31-2021
Heidi Nunes*	Leprino Foods	10-31-2021
Francis Pacheco*	Dairy Farmers of America	10-31-2021
<b>Vacant*</b>		10-31-2021
Kimberly Claus Jorritsma	Hilmar Cheese Company	10-31-2022
Leaine Souza	Land O'Lakes	10-31-2022
Mike Newell	HP Hood LLC	10-31-2022
Curt DeGroot	Rockview Farms	10-31-2022
<b>Vacant</b>		10-31-2023
Richard Shehadey	Producers Dairy	10-31-2023
Patrick Schallberger	Hollandia Dairy	10-31-2023
Stacy Heaton	California Dairies, Inc.	10-31-2023

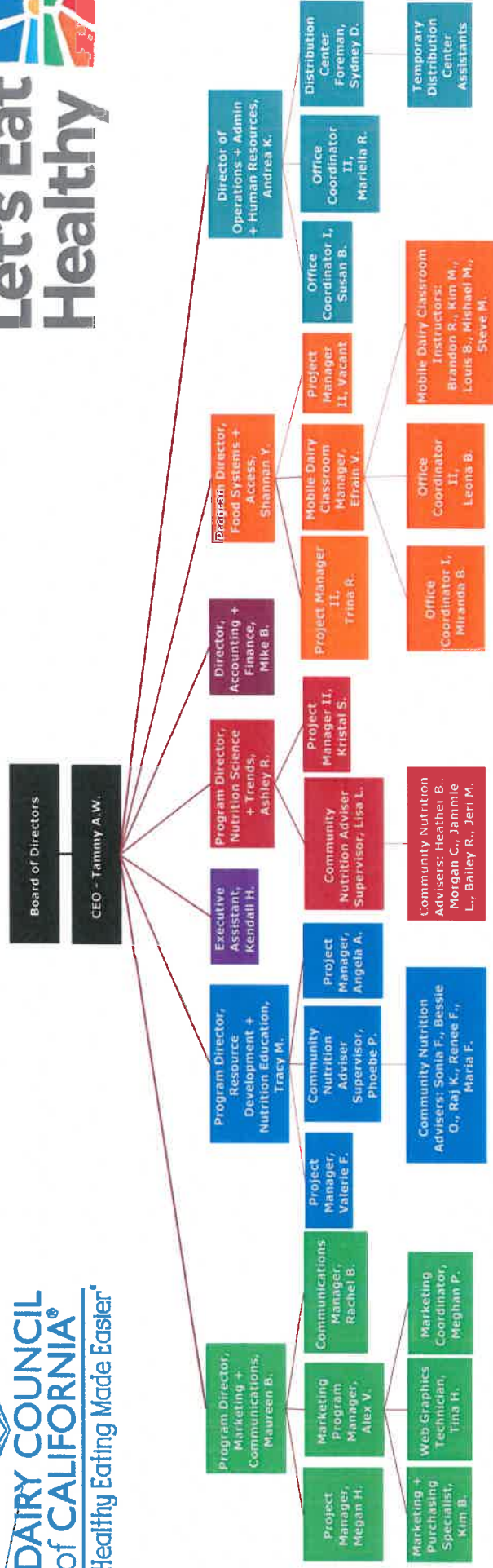


**DCC ADMINISTRATIVE POLICIES - DRAFT**  
July 1, 2021 – June 30, 2022

1. Whenever the Rules and Regulations require action of Dairy Council of California (hereinafter called the Council), such action may be taken by the Executive Committee, as authorized by Section 64111 of the Agricultural Code, and any such action taken by the Executive Committee must be ratified by the full Board of Directors before implementation.
2. The C.E.O. is authorized to employ and discharge program and support staff and other employees, as the C.E.O. deems necessary and to prescribe their duties and powers. The Board of Directors shall annually approve salary ranges for all positions in the organization except for the C.E.O., which is set annually by the California Department of Food and Agriculture. The C.E.O. is authorized to establish and change salaries of all employees within the approved ranges. This authority is limited to no more than an 8 percent increase for any employee in any fiscal year.
3. The C.E.O., subject to the approval of the Executive Committee and the Secretary, is authorized to make necessary adjustments in budget items, including the transfer of funds among items, as long as the total amount of the budget is not exceeded. The C.E.O. must inform the Board of the adjustments and a revised budget must be approved.
4. The C.E.O. is authorized to approve contracts on behalf of the Council, which are within the limits of the budget, and submit annual reports of executed contracts in excess of \$10,000 to the Secretary of Food and Agriculture. At the first meeting of the calendar year of the Executive Committee, a summary of all contracts shall be reviewed.
5. The C.E.O. is authorized to purchase American made trucks and trailers for the Council employees. Miles per gallon shall be a criteria when making selection, at least three bids must be secured and the purchase made at the lowest price. The purchase may also be made through a fleet agreement not to exceed \$100.00 above factory invoice.
6. Equipment purchases exceeding \$3,000 per item require approval of the Executive Committee.
7. The C.E.O. is authorized to enter into leases for office space and to purchase and/or lease furniture and equipment as needed for such space. This authorization shall include lease of space for employee parking as appropriate. Relocation of offices shall be approved by the Executive Committee. At the first meeting of the calendar year of the Executive Committee, a summary of all leases shall be reviewed.
8. The C.E.O. is authorized to approve for payment, necessary expenses incurred by persons who are requested by the C.E.O. to make appearances on behalf of the Council or render assistance to the Council, and to approve for payment honorariums to persons who are requested to make appearances on behalf of the Council or render assistance to the Council.

9. The C.E.O. is authorized to call for interview and pay allowable expenses of applicants for employment from in or out of California.
10. The C.E.O. is authorized to approve for payment expenses incurred by an employee (except by the C.E.O., whose relocation expenses shall be approved by the Executive Committee) and family who are required to relocate because of a change in assignment, promotion or other duty-related reason. This authorization shall include payment of expenses incurred by persons required to relocate for the purpose of accepting employment with the Council. For the purpose of relocating, moving expenses and per diem allowance not to exceed 30 days shall also be included in this authorization.
11. The C.E.O. is authorized to approve for payment fees to personnel agencies for recruitment purposes.
12. The C.E.O. is authorized to approve the payment expenditures for registration for conventions, meetings, classes, dues for professional organizations and participation in other activities when such membership and participation will, in the opinion of the C.E.O., benefit the Council.
13. The C.E.O. is authorized to approve an amount not to exceed \$250 in value per occasion for flowers, plaques and other mementos given on behalf of the Board as appropriate to Board members, staff and other industry leaders.
14. With immediate notification of the Executive Committee, the C.E.O. is authorized to approve expenditures, not to exceed \$50,000, for managing a crisis situation, which has the potential to impact the Council and/or milk and dairy food consumption. Expenditures of the monies and amendment to the budget must be reported to the Executive Committee at the following meeting.
15. The C.E.O. is authorized to add or revoke signers to the Council checking accounts, according to Payment Procedure Policy on file. Changes in authorization of signers will be reported at the following meeting of the Executive Committee.
16. The C.E.O. is authorized to approve the purchase of alcohol for program-sponsored meals and events. The price shall be included as part of the allowable per diem limits and the Council will provide appropriate oversight and review before reimbursement is allowed.

Revised June 2017



May 2021

